

**PRELIMINARY ACTION AGENDA  
LAKE FOREST CITY COUNCIL**

Regular Meeting of the City Council  
November 4, 2008

Lake Forest City Hall  
25550 Commercentre Drive  
City Council Chamber  
Lake Forest, California 92630

PRELIMINARY ACTION AGENDA: The listed Action represents a brief synopsis of the Council action. The Council Minutes, when approved, stand as the official record of the meeting. This Preliminary Action Agenda is provided as quick reference only and is <u>NOT</u> intended to serve as any form of the official record and should not be relied upon in making important decisions. Before making important decisions, you should review the approved minutes.
--

CALL TO ORDER:

6:04 p.m.

ROLL CALL: Council Members:

Richard T. Dixon  
Kathryn McCullough  
Marcia Rudolph  
Peter Herzog  
Mark Tetterer

Mayor Pro Tem:

Mayor:

City Manager:

City Attorney:

City Clerk:

Robert C. Dunek  
Scott C. Smith  
Sherry A.F. Wentz

RECESS: City Council recessed at 6:04 p.m. for the purpose for conducting Closed Session business.

Closed Session: (F: 16.3)

6:04 p.m.

1. CONFERENCE WITH REAL PROPERTY NEGOTIATOR pursuant to Government Code Section 54956.8. (Three (3) properties: A-C)

City Negotiators: City Manager and City Attorney

Property Negotiators: Property Owners of Record

Under Negotiation: Price, Terms of Payment

- A. Property: 18 acre portion of Tentative Tract 15944 consisting of Lots 14, 15, 16, 21, and 22 along with the westerly 118'±

of Lot 20 and the westerly portion of Lot 17 described by a line extending from the common front corner between Lots 16 & 17 "M" Street to a point on the northeasterly line of Lot 20, 118'± from the north center, Lake Forest, CA

B. Property: 20 acres located on APN 104-143-25 and 104-143-27, located at Rocky Road, west of Portola Parkway, south of Foothill Transportation Corridor, Lake Forest, CA

C. Property: APN 613-571-06 and 07, Lake Forest, CA

2. CONFERENCE WITH LEGAL COUNSEL REGARDING THE FOLLOWING:

A. Significant exposure to litigation pursuant to Government Code Section 54956.9(d): One (1) Case.

ACTION: Conducted Closed Session.

RECESS: City Council recessed at 7:10 p.m. from Closed Session, for the purpose of conducting regular City business.

RECONVENE: City Council reconvened at 7:15 p.m., with all Members present to continue regular City business.

PUBLIC SESSION

7:15 p.m.

PLEDGE OF ALLEGIANCE: (F: 26.21)

Mayor Pro Tem Herzog led the pledge of Allegiance to the Flag of our Country.

CLOSED SESSION REPORT: (F: 16.3)

City Attorney Smith stated there were no reportable actions from Closed Session.

**PRESENTATIONS:**

1. **INTRODUCTION OF NEW EMPLOYEE – POLICE SERVICES** submitted by Chief of Police Services. (F: 48.8G) (X: 55.1)

**ACTION:** Received introduction of Minnie Castro as the new Administrative Secretary.

**REPORT FROM STUDENT LIAISON: (F: 35.2A)**

Christopher Berardino, Student Liaison from El Toro High School, presented his report.

**RECESS:** City Council recessed at 7:19 p.m. for the purpose of conducting Redevelopment Agency business.

**RECONVENE:** City Council reconvened at 7:20 p.m., with all Members present to continue regular City business.

**PUBLIC COMMENTS: (F: 26.12)**

The following member of the public offered comments: Lisa Schoeneberg.

**CONSENT CALENDAR - WARRANT REGISTER: (Item No. 2)**

2. **WARRANT REGISTER** submitted by Director of Finance/City Treasurer in the amount of \$1,626,739.08. (F: 30.11)

Council Member McCullough pulled the following warrant for separate consideration: Sunset Property Services.

**ACTION:** On motion by Council Member Dixon and second by Mayor Pro Tem Herzog, the City Council approved the remainder of the warrant register as submitted. **MOTION UNANIMOUSLY CARRIED.**

**ACTION:** On Motion by Council Member McCullough and second by Mayor Pro Tem Herzog, the City Council approved the warrant payable to Sunset Property Services. **MOTION CARRIED WITH COUNCIL MEMBER DIXON ABSENT (ABSTAINING).**

**CONSENT CALENDAR - MISCELLANEOUS:** (Item Nos. 3-10) (Items 6, 8, and 9 were pulled for separate consideration.)

3. **MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL HELD ON OCTOBER 7, 2008,** submitted by City Clerk.

**ACTION:** On motion by Council Member Dixon and second by Mayor Pro Tem Herzog, the City Council approved the Minutes of the regular City Council meeting held on October 7, 2008, as submitted. **MOTION UNANIMOUSLY CARRIED.**

4. **CITY COUNCIL MEETING CALENDAR FOR 2009** submitted by City Clerk. (F: 26.10)

**ACTION:** On motion by Council Member Dixon and second by Mayor Pro Tem Herzog, the City Council: 1. Approved a Budget Workshop on Tuesday, May 12, 2009. 2. Approved the City Council Meeting Calendar for 2009. **MOTION UNANIMOUSLY CARRIED.**

5. **REQUESTS FOR COMMENDATIONS AND PROCLAMATIONS** submitted by City Clerk. (X: 55.1)
  - A. **PROCLAMATION DECLARING NOVEMBER 8, 2008, AS “RESPONSIBLE PET OWNERSHIP DAY.”** (F: 55.2)

**ACTION:** On motion by Council Member Dixon and second by Mayor Pro Tem Herzog, the City Council approved request as submitted. **MOTION UNANIMOUSLY CARRIED.**

6. **CABLE EDUCATION FUNDS GRANT AGREEMENT** submitted by Director of Management Services. (F: 59.2D)

**ACTION:** On motion by Council Member Rudolph and second by Council Member McCullough, the City Council: 1. Approved the Cable Education Funds Grant Agreement with the Saddleback Valley Unified School District. 2. Authorized the Mayor to execute the Cable Education Funds Grant Agreement. **MOTION UNANIMOUSLY CARRIED.**

7. **REQUEST FOR PROPOSAL – DOCUMENT MANAGEMENT SOFTWARE SUPPORT** submitted by Director of Management Services. (F: 52.4B3)

**ACTION:** On motion by Council Member Dixon and second by Mayor Pro Tem Herzog, the City Council: 1. Approved the Request for Proposal for Document Management Software Support Services. 2. Authorized staff to solicit proposals for Document Management Software Support Services. **MOTION UNANIMOUSLY CARRIED.**

8. **BUILDING AND SAFETY SERVICES REQUEST FOR PROPOSALS** submitted by Director of Development Services. (F: 48.8D2)

**ACTION:** On motion by Council Member Rudolph and second by Mayor Pro Tem Herzog, the City Council: 1. Approved the Request for Proposals (RFP) for Building and Safety Services. 2. Authorized staff to solicit and receive proposals for Building and Safety Services. **MOTION UNANIMOUSLY CARRIED.**

9. APPROVAL OF PLANS AND SPECIFICATIONS TO IMPROVE INTERSECTION ACCESS RAMPS (PW 2007.09) submitted by Director of Public Works/City Engineer. (F: 61.3A PW 2007.09)

ACTION: On motion by Council Member Dixon and second by Council Member Rudolph, the City Council: 1. Approved the plans and specifications for the Intersection Access Ramps. 2. Authorized the City Clerk to advertise and receive bids for this project. MOTION CARRIED WITH MAYOR TETTEMER (ABSENT) ABSTAINING.

10. REJECTION OF BIDS AND AUTHORIZATION TO RE-BID LAKE FOREST DRIVE DRAINAGE IMPROVEMENTS AT OVERLAKE DRIVE PROJECT (PW 2007.24) submitted by Director of Public Works/City Engineer. (F: 60.6H PW 2007.24)

ACTION: On motion by Council Member Dixon and second by Mayor Pro Tem Herzog, the City Council: 1. Rejected all bids. 2. Authorized staff to return all bid bonds. 3. Approved changed plans and specifications. 4. Authorized staff to proceed with solicitations of bids for the Lake Forest Drive Drainage Improvements at Overlake Drive. MOTION UNANIMOUSLY CARRIED.

#### DISCUSSION/ACTION ITEMS:

11. ACTIONS REGARDING MEMORANDUM OF UNDERSTANDING FOR THE SERRANO CREEK RESTORATION submitted by Director of Public Works/City Engineer. (F: 60.7A2)

ACTION: The City Council received and filed the report.

12. LEGISLATIVE AND REGULATORY MATTERS submitted by Assistant to the City Manager. (F: 72.2B)

ACTION: The City Council received and filed the report with minute action to adopt positions on various legislative proposals as recommended.

13. REQUESTS FOR APPOINTMENT TO AGENCIES, BOARDS, COMMISSIONS AND/OR COMMITTEES THROUGH THE LEAGUE OF CALIFORNIA CITIES submitted by City Clerk. (F: 43.4B)

ACTION: The City Council made no appointments.

CITY MANAGER'S REPORT: (F: 26.17)

City Manager Dunek offered no comments.

CITY COUNCIL COMMENTS: (F: 26.9)

Council Member Dixon presented no comments.

Council Member McCullough presented comments.

Council Member Rudolph presented comments.

Mayor Pro Tem Herzog presented no comments.

Mayor Tettermer presented comments.

CLOSED SESSION: (F: 16.3)

ACTION: There was no continued Closed Session.

ADJOURNMENT: (F: 26.8) 7:47 p.m.